



CORPORATE

012091 (First Posted: 6/8/2018)

POSITION: Senior Associate/Facilitator

EMPLOYER: Kearns & West

LOCATION: Portland, OR

DUTIES: The candidate will provide a range of stakeholder engagement, communications, problem solving, dispute resolution, and public engagement and outreach projects across the firm. Additionally, the candidate will support facilitators, and will be encouraged to learn and grow facilitation skills. Candidates with a more advanced skill set will also manage and lead their own projects. The position involves a wide range of responsibilities and roles including: project research, drafting meeting summaries, communications and outreach support, digital engagement, development of project proposals including budgets, project management, business development, contract administration, and invoice preparation.

QUALIFICATIONS: Bachelors degree minimum. Two to seven years of experience or master's degree equivalent with a focus on communications, public policy, natural resources and the environment, computer science, or conflict management and resolution. Proficiency in database management, data visualization, graphic design, GIS, and social media tools, also a plus. Sound professional and personal judgment; communication skills are critical. For a more detailed job description, visit <http://www.kearnswest.com/news/senior-associate-director-senior-director-portland/>

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SALARY: Commensurate with experience.

CONTACT: Please email a resume and cover letter to personnel@kearnswest.com with the subject "Portland, OR Senior Associate/Facilitator Opening." We ask that you do not call or email staff directly. Resumes will be accepted until the position is filled.

012092 (First Posted: 6/8/2018)

POSITION: Director, Senior Director

EMPLOYER: Kearns & West

LOCATION: Portland, OR

DUTIES: Kearns & West is seeking to hire an experienced policy professional with demonstrated interest and success in stakeholder and collaborative engagement, outreach and communications to join the Portland office as a Director or Senior Director. The Director/Senior Director will develop, manage, support and lead collaborative problem solving, conflict resolution, and public outreach and engagement projects involving stakeholders from state and federal agencies, tribal communities, advocacy organizations, industry, and local government in the Pacific Northwest and across the United States.

QUALIFICATIONS: Requires a bachelors degree. Advanced degree or education and/or policy-level experience in government or the private sector is preferred. Successful candidates will have eight to twelve years of experience with stakeholder engagement, meeting facilitation, conflict management and resolution, local and regional government, public policy, and/or community relations. Demonstrated success in building client relationships and generating business is desired.

SALARY: Commensurate with experience.

CONTACT: Please e-mail a resume and cover letter to personnel@kearnswest.com with the subject "Portland, OR Director/Senior Director Opening." We ask that you do not call or email staff directly. Resumes will be accepted until the position is filled.

LEGAL

012093 (First Posted: 6/15/2018)

POSITION: Labor Relations Specialist - Board of Education

EMPLOYER: Stamford Public Schools

LOCATION: Stamford, CT

DUTIES: Assist in management of employee performance (30%); review and development of HR policies and contract interpretation (30%); reporting (15%); litigation support (15%); other duties (10%).

QUALIFICATIONS: Bachelors Degree in Human Resources, Labor Relations or a related field required.

Masters Degree in the Human Resource area or a J.D. preferred. Two to five years of industrial/employee/labor relations experience, preferably in the public sector. Demonstrated knowledge of school law. Any equivalent combination of experience and training which provides a demonstrated potential for performance of the duties of the position.

SALARY: Commensurate with experience.

CONTACT: To view the full posting and apply online, please visit: <https://bit.ly/2JWIHQM>

UNION

012095 (First Posted: 6/22/2018)

POSITION: Human Resources Generalist

EMPLOYER: 1199 SEIU Benefit & Pension Fund

LOCATION: New York, NY

DUTIES: Answer employee/labor Relations inquiries, direct as appropriate, or provide information requiring knowledge of the Collective Bargaining Agreement (CBA) and Fund policies; Interpret CBA provisions; investigate, provide information and support in the gathering of information for grievance proceedings, arbitration and hearings; Assist with confidential investigations; Prepare written materials and review for accuracy; analyze data and conduct research; Attend LR meetings, take minutes, and write summaries; Assist with contract negotiations by collecting, analyzing and assembling data; prepare proposals; analyze union proposals; Assist in resolving advanced issues such as employee complaints, harassment allegations, terminations, discrimination, and situations involving interpersonal conflict.

QUALIFICATIONS: Bachelors degree in industrial relations or human resources; Two years working experience in employee and/or labor relations; knowledge of labor relations principles and practices a plus; basic skills in Microsoft Office; Advanced communication skills; Must be able to maintain the confidentiality required of the organization and the HR Department; Excellent interpersonal skills with the ability to maintain effective working relationships with union officials, employees and management.

SALARY: \$60,000 - \$65,000

CONTACT: Apply online via the following link: <http://chm.tbe.taleo.net/chm03/ats/careers/requisition.jsp?org=NBF1199&cws=1&rid=7341>

EDUCATION

012088 (First Posted: 6/8/2018)

POSITION: Training and Development Programming Lead

EMPLOYER: Cornell University Alumni Affairs and Development

LOCATION: Ithaca, NY

DUTIES: What you'll do: Our staff are our greatest asset. Reporting to the Director of HR, you will lead the planning, creation, implementation and administration of a strategic plan for a broad array of training and professional development initiatives and programs that support AAD's priorities and strategic goals by engaging staff and providing learning experiences that support our employees' growth. Assess current and future organizational learning needs by building partnerships and gathering input from key organizational stakeholders throughout the Division. Measure the success of programs in building our organizational skill base and in responding to employee feedback with the goal of improvements to the climate. Develop communication and promotion tools to advance training/development offerings. Collaborate with resources within the Division and throughout the university, in addition to external resources, to execute effective programs. We are seeking a person who will set a new pace and approach, who will identify new ways of developing people in real-time, using external partners and content, digital and mobile learning strategies. AND... You will be an ambassador to new staff from day one, partnering with managers on the creation and oversight of comprehensive orientation and onboarding plans.

QUALIFICATIONS: You are a seasoned professional who is energized by developing others and understands how people learn and how change happens at the individual and organizational level; has experience developing and executing overall strategic training plans that align with organizational vision, mission and goals; values working collaboratively and builds effective partnerships across the organization to achieve common goals; possesses a strong customer service orientation modeling high standards of integrity and ethical conduct; has the ability to conduct needs assessments, measure staff competency, and deliver tailored training programs based on organizational and individual needs; is comfortable and effective in a fast-paced, matrixed organizational environment, and can manage multiple tasks simultaneously in a hands-on manner - adjusting to issues as they arise without breaking a sweat; holds a Bachelor's degree relating to training or organizational development with a minimum of two to three years relevant experience, or equivalent combination of education and experience.

SALARY: Commensurate with experience.

CONTACT: Please apply with cover letter and resume at https://cornell.wd1.myworkdayjobs.com/en-US/CornellCareerPage/job/Ithaca-Tompkins-County/Training-and-Development-Programming-Lead_WDR-00014892-1

NON-PROFIT/GOVERNMENT

012089 (First Posted: 6/8/2018)

POSITION: Senior Director, Human Resources

EMPLOYER: New York City School Construction Authority

LOCATION: Long Island City, NY

DUTIES: The New York City School Construction Authority (SCA) is seeking a Senior Director who will be responsible for all human capital, talent management, and related operations of the SCA. This includes, but is not limited to, the establishment, implementation and administration of recruitment/employment, classification, compensation, employee benefits, EEO, payroll, timekeeping, civil service, performance management, training programs, and related communications for all SCA employees.

QUALIFICATIONS: Bachelors degree from an accredited college or university; and ten years of full time, diverse experience in two of the following areas: classification and compensation, recruitment and employment, employee/labor relations, training and development, employee benefits, research and personnel administration; five years must have been in an administrative or managerial capacity.

SALARY: \$117,644 - \$199,644

CONTACT: Please visit our website at nycsca.org and apply to Job # 0610-350.

012090 (First Posted: 6/8/2018)

POSITION: Facility Labor Relations Manager

EMPLOYER: New York Power Authority

LOCATION: Marcy, NY

DUTIES: The Facility Labor Relations Manager is responsible for managing the labor relations functions for union employees, and for implementing and supporting the Authority's human resource strategies and programs at the assigned facility in support of the labor environment. This position reports to the Regional Manager. Please refer to nyopa.gov/careers for the full list of job duties and responsibilities.

QUALIFICATIONS: Bachelors Degree in Human Resource Management or Business Administration; Masters degree preferred. SPHR/PHR Certification; SHRM-CP preferred. Seven to ten years of experience as a labor relations practitioner with demonstrated labor relations grievance, negotiations and strategy accountabilities. Strong interpersonal skills. Strong verbal and written communication skills. Ability to confront issues, resolve disputes and observe confidentiality.

Knowledge of Microsoft Office Suite.

SALARY: Commensurate with experience.

CONTACT: NY Interested candidates should apply online at www.nyopa.gov/careers / Current Job Openings / Operations - Transmission #2058 EOE

012094 (First Posted: 6/22/2018)

POSITION: Labor Relations Trial Examiner

EMPLOYER: NYC Office of Collective Bargaining

LOCATION: New York, NY

DUTIES: The OCB is an impartial government agency that resolves labor disputes between the City of NY and the City employees' Unions. OCB seeks a candidate with significant relevant experience for this position. The candidate will act as hearing officer at formal administrative hearings involving labor law issues, including representation proceedings. These proceedings involve the interpretation and application of the NYC Collective Bargaining Law, to determine the scope of collective bargaining, the arbitrability of grievances, whether particular employers or employee organizations have committed improper labor practices, and other statutory issues. The candidate will research, report and recommend disposition of said matters and prepare written draft decisions for consideration by OCB's Boards.

QUALIFICATIONS: Law school graduate and one year of labor relations or closely allied experience either on the staff of an admin. agency charged with the responsibility for the resolution of labor disputes or certifying bargaining units & representatives or making presentations before such agencies; OR law school graduate & one year of education & experience demonstrating familiarity with issues of labor law and/or labor relations, as evidenced by academic course work, job experience, or other acceptable proof.

SALARY: \$90,000 - \$115,000

CONTACT: A resume and cover letter are required. Please indicate how you heard about this position. NYC residency required within 90 days of appointment. Resumes and cover letters to: MTRASKY@OCB.NYC.GOV