Procedures to Propose Independent/Directed Study (ILR 4990)

An Independent Study project involves a faculty member working with one student while a Directed Study is when two or more students plan to work under the supervision of a faculty member.

I. Eligibility:

This proposal will be reviewed and ordinarily will be approved if the following criteria have been met.

- The proposal is submitted by a Senior or possibly a Junior who has an academic average of approximately B- or better.

- The candidate has completed less than nine ILR elective credits in directed study or internships.

- The proposal was developed in consultation with the Faculty Supervisor.

- The proposal does not cover material fully treated in regularly scheduled courses.

II. Student Responsibilities:

The Committee on Academic Standards and Scholarships intends that all Independent/Directed Study proposals be submitted for review in the semester before the one in which the study is to be done.

The Committee will not review proposals submitted later than one week into the semester in which the study is to be done.

Completing a proposal requires:

- Identifying a manageable topic.

- Consulting with a faculty member on the scope and content of the study.

- Developing a preliminary bibliography.

- Completing this proposal form.

- Securing the signature of the faculty member and department chair.

- Returning the completed form to OSS for review by the Committee on Academic Standards and Scholarships.
ILR 4990: INDEPENDENT/DIRECTED STUDY PROPOSAL

Submitted By______________________________________ Year: Junior ☐ Senior ☐

E-mail: ___________________________________________

For Study to be done in_________________________________________ Term: 20____

Working Title of Study: ______________________________________

___________________________________________________

PROPOSAL:

The Academic Standards Committee requests a concise statement describing what you intend to study. Provide in the space below an essay of approximately 300 words about the question, hypothesis or issue that you will explore, indicating the focus and limits of the study.
CREDIT HOURS PROPOSED: _____  ____ ILR Elective or ___ General Elective

SUPERVISOR: Professor __________________ and I have agreed to meet ____ hours per ______ throughout the __________ Semester 20____.

GRADING: I will submit for evaluation and a grade,
  ____a research paper of approximately ______ pages.
  ____a series of papers, ______ in number, each of _____ pages,
  ____other (please describe):
  _______________________________________________________
  _______________________________________________________
  _______________________________________________________

RESOURCES: I will use the following materials (please check all that apply):
  ____ primary documents and archived materials,
  ____ interviews with approximately ______ people,
  ____ surveys to be provided to ______ respondents,
  ____ other (please describe):
  _______________________________________________________
  _______________________________________________________
  _______________________________________________________

BIBLIOGRAPHY: A tentative bibliography listing the materials available for the study must be attached to this proposal.

Student Signature ___________________ Date __________
(Additional student signatures may be attached)

Faculty Signature ___________________ Date __________

Dept. Chair’s Signature ______________ Date __________