**ILR WIDE Graduate Student Conference Travel Grant**

This grant provides funds for ILR PhD students to present their organizational DEI research at conferences. ILR PhD students will need the approval of an ILR WIDE Faculty Fellow who serves in some capacity as a mentor or advisor. Please fill out this application form and email it to [ilrwide@cornell.edu](mailto:ilrwide@cornell.edu). Any questions about the application should be sent to the same email address.

We will prioritize funding conference travel **once each fiscal year (July-June) for each student**. Depending on fund availability, we may be able to fund a student for additional conferences for the fiscal year. Please reach out to [ilrwide@cornell.edu](mailto:ilrwide@cornell.edu) to inquire about this possibility.

Name:

Cornell ID#:

Netid:

Email Address:

Name of Conference:

* **Please attach proof of presentation acceptance to your application email.**

Conference Dates:

Conference Location:

ILR WIDE Faculty Fellow Mentor/Advisor:

* You must work substantially with an ILR WIDE Faculty Fellow to be eligible for funding. This faculty member can serve as your committee chair, a minor member, the PI for an RA project, a mentor you meet with regularly, etc.
* We will reach out to this faculty member as part of the grant approval process.

Mode of Presentation (Paper, Poster, Roundtable, Symposium, Other):

Title & Abstract:

* If you selected “Other” for mode of presentation, your abstract should also describe the mode of presentation.
* Note that we may publish abstracts in part or whole on our website.

Relevance to Organizational DEI:

* Please briefly explain how this project relates to organizational DEI.

Total Dollar Amount Requested:

* Graduate Student Conference Travel Grants will be limited to $1500.
* If your conference presentation requires extensive travel costs, we will consider requests to go above this limit. Please reach out to [ilrwide@cornell.edu](mailto:ilrwide@cornell.edu) before you apply.

Budget:

* Please list below how you intend to use the funds requested (e.g. conference registration fee, membership dues, lodging, meals/incidentals, etc.)
* You may also attach a separate budget to your application email.
* We will fund meals and incidentals up to the amount indicated in per diem rates for the [continental U.S.](https://www.gsa.gov/travel/plan-book/per-diem-rates), [Alaska/Hawaii](https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/)/US Territories, and [international locations](https://aoprals.state.gov/web920/per_diem.asp). Please note that per diem is reduced to 75% on the first and last day of a trip.

We will respond to your request for funding within 10 business days. If your project is funded, we will follow up with instructions on how we will make funds available to you.