



Application Guidelines for Transfer Students

Transfer Application Deadlines

Fall Semester Applicants:

- Transfer Common Application: well before March 1 (by February 1 for applicants living abroad)
- Cornell University Transfer Supplement: March 15

Spring Semester Applicants:

- Transfer Common Application: well before Nov. 1
- Cornell University Transfer Supplement: November 1

If you can't meet a deadline, please call and let us know as soon as possible. Early on, admissions deadlines can probably be extended if you give a sensible reason for needing to do so. The later it gets, the less flexible we can be.

The most important criterion for transfer admission to the ILR school is your performance in college-level courses. Most successful transfers have at least a B+ average in college when they apply, as well as a strong background in mathematics, social sciences, and English. However, grades aren't all the selection committee looks at. Your work experience, extracurricular activities, required interview, and essays also play a part in our decision.

Nearly one third of ILR graduates are transfer students. ILR accepts students from colleges and universities across the country. Students come from two-year junior and community colleges as well as four-year institutions. Students typically will have between two and four semesters of credits but may have a wide range of experiences. Some applicants will have recently graduated from high school while others may have significant work and life experiences. As a statutory college we welcome students who transfer from two-year programs in New York State.

We encourage students who know they want to transfer to Cornell to call ahead when planning their schedule so we can help them select courses which will meet some

ILR course requirements and keep them on track to complete college on time.

This page gives ILR-specific information for transfer students. You will also want to read more general transfer student information at the Undergraduate Admissions Office website at <http://admissions.cornell.edu/>.

International transfer students should follow Application Guidelines for International Students available at the ILR Undergraduate Admissions website at <http://www.ilr.cornell.edu/admissions>.

Jump Start for the ILR Core Curriculum

You can reduce the number of courses you will need to take after you get here by completing two courses in English composition and one course each in macroeconomics and microeconomics. If you would like a list of additional courses you can take at your current college or university that will transfer into ILR, or if you wish to have courses that you have already taken evaluated for transfer credit, e-mail your course descriptions and grades to our Transfer Counselor, Ian Schachner, at ims25@cornell.edu.

Entering ILR students will take a math assessment exam. If you did not take advanced math courses in high school, it is advisable for you to take a course or two in college-level mathematics in preparation for the exam. A sample exam is available at http://www.ilr.cornell.edu/student-services/curriculum/requirements/upload/ILR_Mathematics_Assessment_Exam.pdf. (You will need the free Adobe Acrobat Reader software to display the sample exam on-screen and to print it.)

Cornell Credits Required

Four semesters with a minimum of 60 credits of academic residence are necessary to complete ILR's degree requirement. Students who transfer are eligible to apply for the semester ILR Credit Internship Program in Washington D.C., New York City, Albany, or other domestic or international geographic areas. Students may also have an opportunity to participate in the Cornell

University Study Abroad programs. When you participate in these programs you remain registered in the School of Industrial and Labor Relations and receive full credit for your approved course work or internship and are eligible for financial aid exactly as if you were here on campus.

Transfer Day

Consider attending the spring or fall Transfer Day. These are usually held in early November and late March. The event is designed to acquaint prospective transfer students with the School of Industrial and Labor Relations and Cornell University in general. At the Cornell events held on campus, faculty and admissions staff members will be on hand to answer your questions, as will students who were themselves transfers to ILR. Transfer Day also provides a great opportunity for you to arrange your required personal interview and for a transfer credit evaluation. For details see the Transfer Day home page at <http://www.transferday.cornell.edu>.

Are you a Freshman, Transfer, or Visiting Student?

If you will complete high school during the current academic year; if you are hoping to attend after your junior year in high school; or if you have graduated from high school but have earned fewer than 12 credits at a college or university, then apply as a freshman.

If you are (or have been) a full-time college student, or if you have earned 12 or more credits at a college or university since graduating from high school, apply as a transfer student.

All seven Cornell undergraduate colleges welcome applications from transfer students. In fact, nearly a third of the current sophomores, juniors, and seniors in the College of Agriculture and Life Sciences, the College of Human Ecology, and the School of Industrial and Labor Relations began here as transfer students.

If you want to enroll for up to two semesters and take a full program of study, apply as a visiting student, using the transfer application. You will not be a candidate for a Cornell degree or receive financial aid.

Applying for Admission

Cornell's application forms for transfer students are different than the forms for freshmen admissions. They are included

with the brochure "A Guide for Transfer Students 2008." You may access the application or request a paper copy by going to <http://admissions.cornell.edu/apply/transfer/>. You can also go directly to www.commonapp.org or request a copy by contacting the Undergraduate Admissions Office, Cornell University, 410 Thurston Avenue, Ithaca, NY 14853-2488 (phone: 607 255-5241).

We'll need your completed Common Transfer Application, Cornell Transfer Supplement, your official high school and college transcripts, instructor evaluation, college official's report, and midterm grade report. Students who have not taken the SAT I or ACT are not required to take these exams for transfer admissions. However, if you have taken these exams you are welcome to include these scores in your application, though they are not required.

In the Transfer Supplement portion of the transfer application, write a 500-750 word essay and tell us why you want to transfer to ILR, and how your background and experiences have prepared you for study in the field of industrial and labor relations. This statement is an important component in the admissions process.

All ILR transfer applicants must have a formal interview with a member of our selection committee. Call us to schedule an appointment at 607-255-2222. (Interviews are also conducted on Transfer Days or by phone). To make certain that we will be able to conduct the interview on the day you are in Ithaca, please call at least one week before you plan to visit. Interviews are usually conducted on campus at the ILR Admissions office, 216 Ives Hall, but telephone interviews can be arranged for students who live a distance from Cornell or who live abroad.

Summary of ILR-Specific Requirements for Transfer Students

- Cornell's transfer application forms (Common Transfer Application and Transfer Supplement), including the 500-750 word essay describing your interest in the field.
- You should schedule an interview.
- A minimum grade of C- or better is required to receive academic credit for courses you have taken at other colleges or universities.

- Four semesters and 60 credits must be completed at ILR.
- Internal Transfer Students who wish to transfer to ILR from another college at Cornell University should contact our Transfer Counselor, Ian Schachner (ims25@cornell.edu, 607-255-2222), and set up a meeting to review the ILR Internal Transfer Procedures.

Financial Aid

To apply for financial aid you will need to submit:

- the Cornell Transfer Financial Aid Application
- the Free Application for Federal Student Aid (FAFSA)
- a College Scholarship Service (CSS) financial aid PROFILE
- a copy of your and your parent's federal income tax return
- as a transfer student you will also need a Financial Aid Transcript from your current school. See the Cornell Undergraduate Admissions Office for details about applying for financial aid.

Cornell does not offer merit-based scholarships to either freshmen or transfer students, but the university does have scholarships available for students who have demonstrated financial need. Last fall Cornell awarded nearly \$2 million in need-based scholarships to incoming transfer students.

In addition, the U.S. Air Force, Army, and Navy branches of the Reserve Officers Training Corps (ROTC) offer attractive financing options for some students. For more information see, for example, the Cornell Army ROTC website at <http://armyrotc.cornell.edu>. ROTC applicants should contact the ILR Director of Admissions, Mary Van Arsdale, at mgv3@cornell.edu or by calling 607-255-2222.

Transfer Application Checklist

Send in the following Cornell application forms:

- Transfer Common Application
- Cornell University Transfer Supplement

- Instructor Evaluation
- College Official's Report
- Required Midterm Report
- Final High School Transcript
- Official copies of all college transcripts
- Have official test score reports sent from testing agencies (optional)
- Financial aid documents

Send the Transfer Financial Aid Application and federal tax returns to:

Transfer Financial Aid
Cornell University
P.O. Box 6411
Ithaca, NY 14851-6411

Send the Common Transfer Application, Cornell University Transfer Supplement, midterm report, instructor evaluation, college official's report, and all other materials to:

Transfer Admissions
Cornell University
P.O. Box 6411
Ithaca, NY 14851-6411

Once your file is complete, it will be sent for review to the admissions committee at ILR.

If you have any questions about the ILR School, the transfer process, or if you would like to arrange an interview, please contact:

Ian Schachner
ILR Transfer Counselor
ILR Admissions Office
Cornell University
216 Ives Hall
Ithaca, NY 14853

phone: 607-255-2222
fax: 607-254-1251
email: ims25@cornell.edu